SCHOOL OF CLINICAL MEDICINE GRADUATE STUDIES AND RESEARCH COMMITTEE GUIDELINES ON MMED FUND EXPENDITURE

The **MMED fund** is generated from a rebate on the Registrar's bursary, the money is thereforespecifically allocated to **MMED support within the School**. As the money is derived from council funds, the funds must be spent in the year and will not roll over. The Head of School, Cluster heads and Senior Operations Manager (HOS group) will review the amount available at the start of the year and allocate a portion to the Graduate Studies and Research Committee to fund registrar conference attendance and sundry research costs. The balance of the funds will remain in the School account and will be managed by the HOS group for promoting research related activities in the School. These may include, but are not limited to, funding the biennial SOCM Research Day, scientific editing of research submissions, assisting publication costs of other postgraduate students and research training. In order to prevent underspending, any unspent funds at the end of September will be reallocated to the different cluster heads.

Eligibility: The MMed fund is intended to support MMed postgraduate research within the Wits SOCM. A successful applicant may reapply in subsequent years, with preference given to first-time applicants.

Applicants are eligible to apply for funding only if their MMed proposals have been accepted by the departmental assessment group.

Funding will only be provided for the following categories:

1. **Conference registration for presenters**
   - Up to a maximum of R10 000 (local) and R20 000 (international)
   - Proof of accepted abstract for a conference presentation is required
   - Invoice for registration fee, conference workshops and gala dinner is required. Spouse expenses will **_not_** be covered.

2. **Research-related funding to support an MMed project budget**
   - Up to a maximum of R40 000 (negotiable).
   - A typed detailed budget is required with the application.
   - Motivation letter signed by HOD

- This may include funding for blood tests, laboratory reagents or consumables; specialist software licenses not already covered by the University or Faculty
- Funding will **_not_** be provided for any minor or major equipment, stationary or laptops.

3. **Remote study location**
   - Catering request for participants interviews will be considered on a case by case basis up to a maximum of R1 000
   - Petrol will be funded on a case by case basis using the SARS tax free rate of R4.76 per kilometer
   - Funding is also be available for data and airtime.
   - Funding will **_not_** be provided for printing, office rentals, flight and accommodation

Distribution of funding between the SOCM clusters:

The distribution of available funding between the SOCM clusters will directly reflect the size of each cluster. Applications for cluster-specific funding will be open to registrars between January and September of each year. From October to December of each year, any unspent cluster funding will be pooled together for the SOCM clusters and distributed to successful registrar applications on a first-come-first-serve basis.

Approval of funding applications:

The approval of MMed funding applications will be managed by a SOCM Graduate Studies and Research sub- committee. **There will be four deadlines per annum (31 March 2025, 30 May 2025, 31 July 2025 and 30 September 2025).** Each departmental representative serving on the SOCM GSRC will receive and screen applications from their Department for each round. Only eligible applications will be put forward by the departmental representative to the SOCM GSRC MMed fund sub-committee for final approval. At any given time, this sub-committee will consist of two members from each cluster and a registrar representative from each cluster. The sub-committee has the discretion to increase the above amounts if there is available funding and if the additional amount is properly motivated by both student and departmental GSRC representative. The office of the HOS will be notified of the successful applicants and will process the monies.

Please use the link below to apply:

https://form.123formbuilder.com/6098841/form